

Ginny Office Chair

INSTRUCTIONS



Dunelm

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Thank you

Dear Customer

Thank you for purchasing your new piece of furniture from Dunelm. We put a lot of effort in the design and construction of our products to ensure they set the standard for quality, durability and ease of assembly.

If for any reason you feel we haven't lived up to the high standards we set ourselves, please don't hesitate in contacting us on 03451 656565 where our team will be very keen to understand what has gone wrong and, more importantly, put it right.

The next step...

There is no need to feel daunted by the number of parts and fitting sin front of you, we have compiled this straight forward, step-by-step guide to make sure that assembling your furniture is as easy as 1, 2, 3.

Before you begin, we advise that you check that you have everything you need to get started.

Top tip

Find a space to spread everything out across the floor before you begin assembling the item. Lay each panel down on a clean and level area, ideally in the room of intended use, ensuring there is enough room to manoeuvre around the item. It is recommended that two people assemble this product together. The full list of furniture parts, fixtures and fittings, as well as the tools you will need for assembly can be found on in this manual.

Top tip

Identify all of the fittings, make sure that you have them all prepared and familiarise yourself with each component, to make things easier when you are putting it all together.

Safety and care advice

IMPORTANT - The first step you need to take is to ensure your safety! Please take the time to read and understand these instructions before assembling your furniture.

Please keep these instructions for future reference.

Keep children and animals away from the assembly area. This furniture contains small parts that could cause choking if swallowed.

Keep all plastic wrapping materials away from babies and children to avoid danger of suffocation.

Ensure that all packaging is disposed of carefully and responsibly.

From time to time check that there are no loose fittings on the unit, re-tighten when necessary.

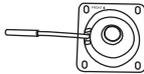
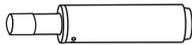
Two people may be required for the assembly of this product.

Once items are part or fully assembled they are not returnable unless faulty.

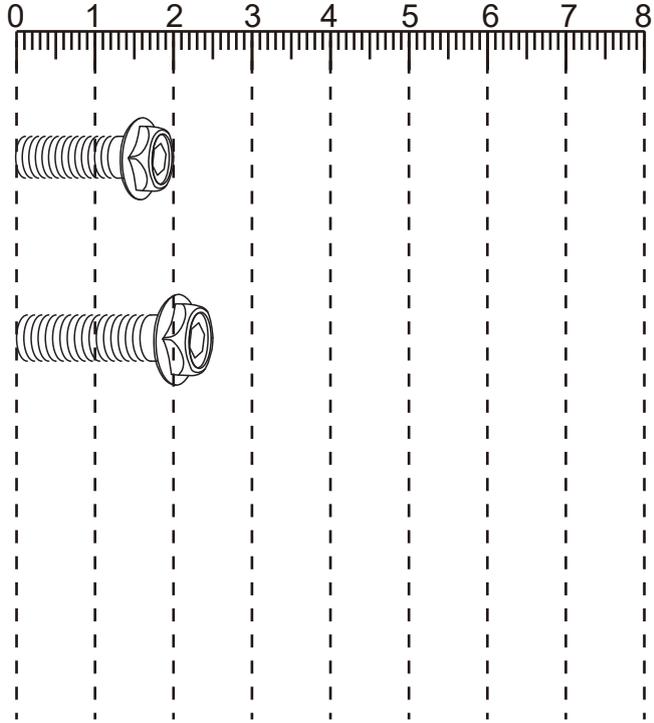
This item is not for outdoor use – unless stated otherwise.

Some items will be supplied with a wall fixing strap, which we recommend is used to secure the item to the wall, to prevent a child from accidentally pulling furniture over. Furniture can be dangerous if incorrectly installed. Assembly should be carried out by a competent person. No liability will be accepted for damage or injury caused by incorrectly installed or assembled furniture.

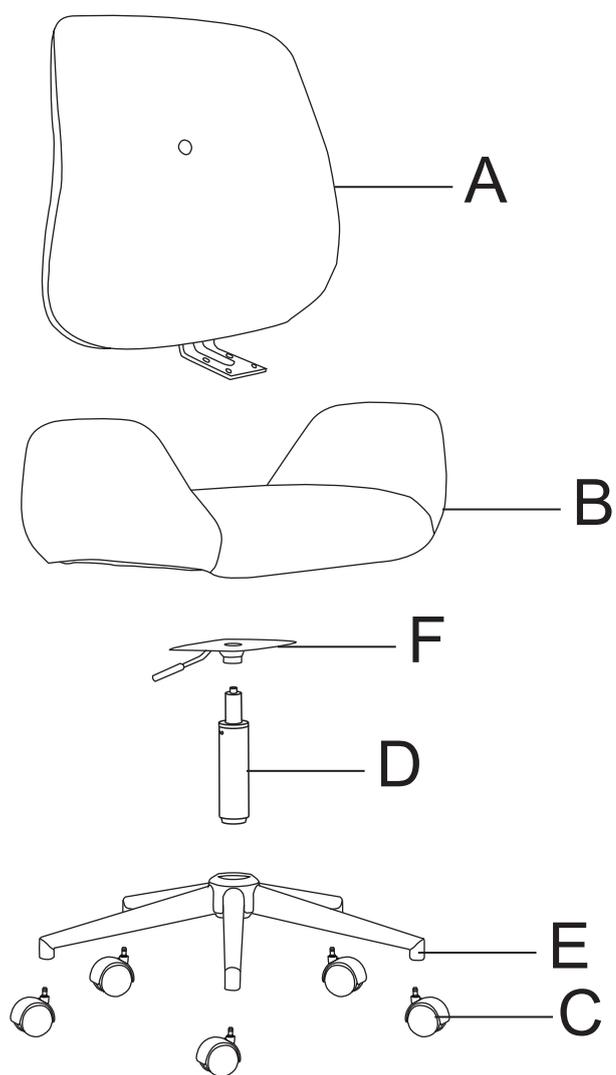
Component parts supplied

| Ref | Visual | Qty | Ref | Visual | Qty |
|-----|---|-----|-----|--|-----|
| A |  | 1 | E |  | 1 |
| B |  | 1 | F |  | 1 |
| C |  | 5 | L |  | 1 |
| D |  | 1 | | | |

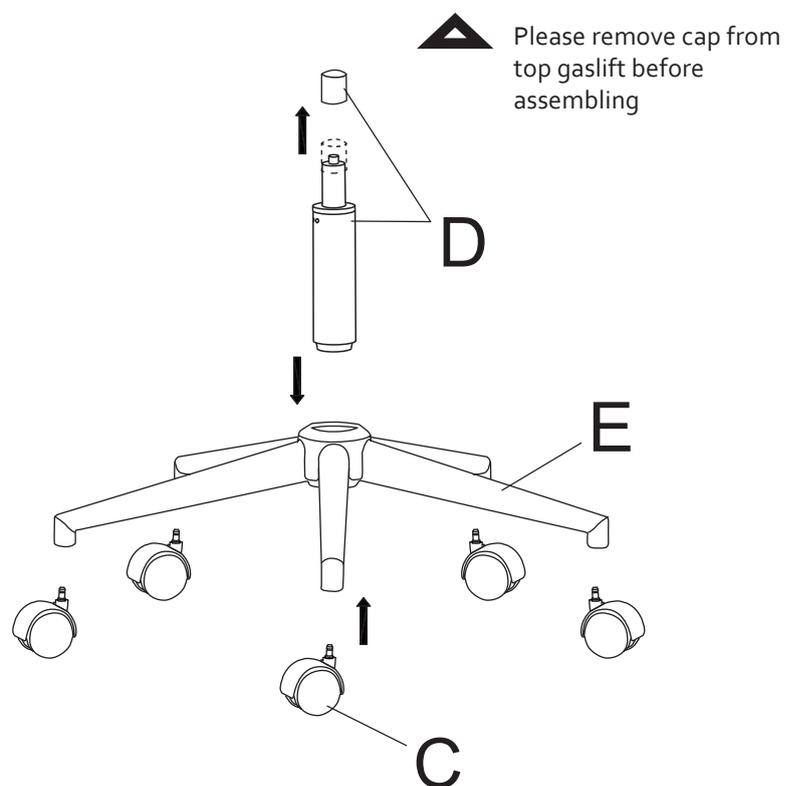
| Ref | Dimensions | Qty |
|-----|--|-----|
| G |  M8x20mm | 4 |
| G1 |  M8x25mm | 4 |



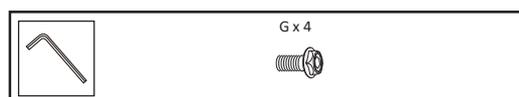
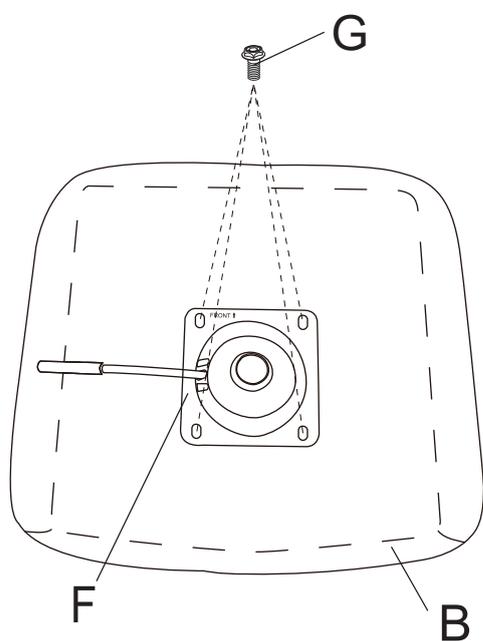
Exploded view



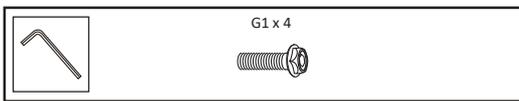
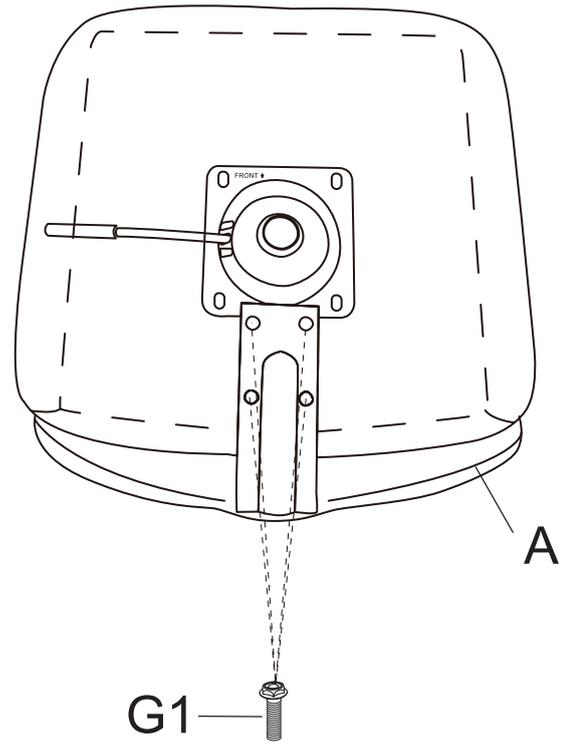
Step 1:



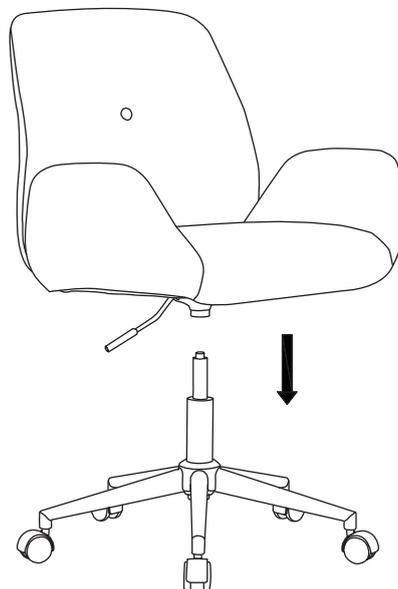
Step 2:



Step 1:



Step 2:



Assembly instructions



Upholstery care advice

Regular care advice

Vacuum clean your upholstery at least once a week, dust removal may be improved by pre-brushing with a soft cloth.

All reversible cushions should be turned daily, and their positions switched, this will help prevent excessive soiling and even out wear

Cushion care

It is **essential that all fibre cushions** are given a vigorous plumping by shaking and squeezing to redistribute the fibre on a daily basis. This will add air back into the fibres to prevent the fibre from going flat and lumpy.

General care advice

For items with wooden legs/ feet never place on a damp floor.

Keep upholstery out of direct sunlight to avoid discolouring.

Do not place the furniture in a conservatory, excessively dry or humid conditions.

Avoid sharp items such as toys, jean rivets and buckles coming into contact with the upholstery as these can easily snag, tear or pull the fabric.

To maintain the appearance and durability of your suite, restrain children and pet from climbing and jumping on the sofa.

Leather is a natural product and can display natural marks and characteristics such as healed scars, grain directions and creases. These are natural features not faults. Aniline leather will mark naturally and have an antique affect after years of use, this is part of the nature of the leather. Care for the leather is required to maintain it over the years.

Velvet has a directional pile resulting in colour change when the pile is brushed the wrong way or when the light catches it. Velvet can easily mark and may appear crushed when new, to resolve this sweep with a clothes brush to refresh the pile. Over time the pile may crush due to wear, but this is a characteristic of the velvet. For extreme cases the pile can be restored by steaming but consult a professional first.

For accidental spills or stains

Don't rub or scrub with a cloth as this could damage the fabric and remove the colour.

Don't use washing up liquid, detergents or bleach to remove stains.

Don't soak or allow fabric to become wet.

Do blot or soak up spills immediately using a dry soft colourfast cloth.

Do use specialist upholstery cleaner if needed, always follow the manufacturer's instructions and always test on a hidden area to check colour fastness.